

## SERVICES



Cafe Moskau stands for space, transparency and aesthetics. Making it the perfect place for meetings, conferences, standing receptions, parties and galas. Our team will gladly help you organise the additional service aspects and presentation of your event to make it a success.

Below is an overview of all services. If you're interested, we can offer advice and provide customised quotes.

- STAFF
- BEVERAGE CATERING
- MOBILE BAR SYSTEM
- BRANDING OPTIONS
- INTERNET & DISPLAYS
- CARPETS, MARQUEES & CLOAKROOM
- SEATING PLANS

## STAFF



We have a large network of competent and experienced service providers available to assist you in various fields.



### **MANDATORY SERVICES:**

- Event management
- Set-up and dismantling supervision
- Security staff and fire safety guards
- WC supervision & cleaning staff
- Depending on event format: Venue manager

### **OPTIONAL SERVICES:**

- Paramedics
- Photographers
- Cloakroom staff, excluding fittings
- Stagehands for set-up and dismantling
- Additional security
- Baristas

## BEVERAGE CATERING

### ASSORTMENT OF BEVERAGES

For saving valuable resources and in terms of sustainability, we do only serve our drinks from glass bottles and pay attention to social added value when selecting providers.

With every drunken mineral water you're doing a good - thank to **Viva con Agua**.

We are getting our limonades from **fritz-kola**, which draw attention to grievances with their outreach and founded initiatives such as „Drink from Glass (Trink aus Glas): Together against a world full of plastic waste“.

No juice, but organic iced tea - **Charitea** own Foundation funds social projects in the tea growing regions.



Whether filter coffee or coffee specialities - our gently roasted **Miko Puro Fairtrade BIO coffee** is characterised by its extremely mild acidity. The production is carried out in compliance with the principles of fair trade and the protection of the rainforest.

We source our house wines from our neighbour in the neighbourhood, **Sonnenreich - Weine am Arnimplatz**, which allows us to offer a select range of wines from large wineries as well as smaller winegrowers.

### BEVERAGE PACKAGES

From a welcome coffee at the beginning of the event to a long drink during the get-together in the evening - our beverage packages offer you full flexibility and are created individually according to your event concept.



## MOBILE BAR SYSTEM



We offer our mobile bar systems including differently coloured LED lights as well as mobile shelves and fridges. The bar systems can be placed in individual positions fitting your room concept.

You can choose between straight and concave elements, which are made of aluminium profiles and white acrylic glass. All elements can be branded with your logo and individually coloured with the installed LED system.



## BRANDING OPTIONS



When it comes to branding your event, the exterior facades of Cafe Moskau feature two banner spaces (3.41 m x 12.55 m and 3.41 m x 6.48 m) providing room for your personalised banner with high visibility. Set-up and dismantling is always performed by our regular partner. We will be glad to assist you with the banner production. Exact requirements for the printing templates are provided upon request.

Another branding option is to affix stickers to areas such as windows, the mobile bar system or cloakroom counters.

## INTERNET & DISPLAYS



### INTERNET

All event spaces at Cafe Moskau are full Wifi-enabled (bandwidth may be upgraded from 10 Mbit/s to 200 Mbit/s (synchronously)).

Let us know your needs and we'll draw up a tailor made quote. When using the Wifi, you will be given personalised access details in advance.

### DISPLAYS

Fixed display screens are provided in front of every function room for perfect presentation, e.g. of your logo or the name of the workshop. If you need a statement of costs please contact us.

The following content can be displayed:

- Images (.jpg)
- Videos (.mov)

**INTERNET  
QUESTIONNAIRE**

## CARPETS, MARQUEES & CLOAKROOM

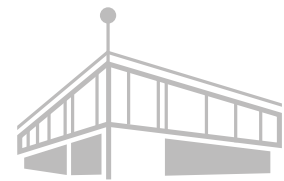


Give your guests a special moment right at the entrance with a red carpet or give your room concept a cosy touch. Carpets are an easy tool to upgrade your concept.

We can offer various marquee options to extend function space of Cafe Moskau. Both outdoor areas Atrium and Rosengarten can be covered by using marquees.

The eastern and western foyer offer enough space for a cloakroom holding up to 500 clothing items.





CAFE MOSKAU  
BERLIN

## SEATING PLANS



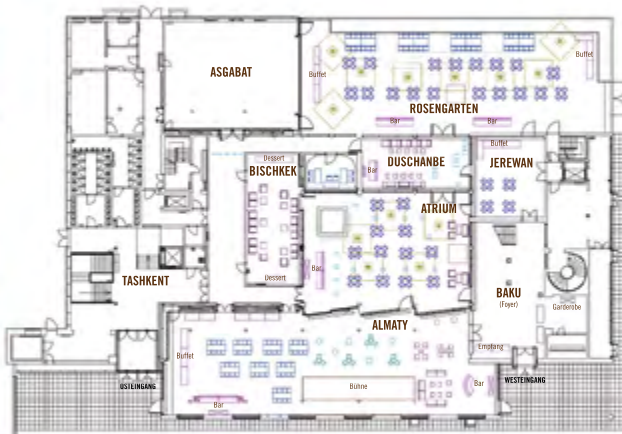
In addition to Cafe Moskau's existing seating plans, our preferred partner Party Rent Berlin can also formulate a tailor-made plan for you (hourly rate of € 75.00 net).

### Party Rent Berlin

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GROUND FLOOR



UPPER FLOOR





## CONTACT

### LOCATION

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### DELIVERY

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### OFFICE

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### ENQUIRIES & VISITS

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### EVENT ORGANISATION & QUESTIONS CONCERNING PRODUCTION

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